



WASHINGTON COAST SUSTAINABLE SALMON PARTNERSHIP

SUMMARY OF ANNUAL MEETING

June 17, 2009

Log Pavilion, Aberdeen, WA

3 pm – 8 pm

BUSINESS MEETING

In attendance at Business Meeting:

Nancy Allison, Executive Director, WCSSP
Miles Batchelder, Program Assistant, WCSSP
Dana Dietz, Administrative Assistant, WCSSP
Bob Burkle, WDFW
Philip Miller, Governor's Salmon Recovery
Office (GSRO)

Teri Liomin, Chehalis Basin Fisheries Task
Force
Ron Schillinger, City of Montesano
Mark Swartout, Thurston County
Terry Willis, Grays Harbor County

North Pacific Coast Lead Entity Group

Rich Osborne, Lead Entity Coordinator
Steve Allison, Hoh Tribe
Ed Bowen, Citizen At Large
Devona Ensmenger, Wild Salmon Center
Rod Fleck, City of Forks
Katie Krueger, Quileute Natural Resources

Pacific County Lead Entity Group

Mike Johnson, Lead Entity Coordinator
Faith Taylor-Eldred, Pacific County
Mike McGinnis, Shoalwater Bay Tribe
Key McMurry, WBWRCC, Key Environmental
Solutions
Mike Nordin, Pacific Conservation District

Quinault Lead Entity Group

Dave Bingaman, Quinault Indian Nation

ILA Designated Representatives

Steve Allison, Hoh Tribe
Faith Taylor-Eldred, Pacific County
Rod Fleck, City of Forks
Katie Krueger, Quileute Tribe
Mike McGinnis, Shoalwater Bay Tribe
Ron Schillinger, City of Montesano
Mark Swartout, Thurston County
Terry Willis, Grays Harbor County

Grays Harbor County Lead Entity Group

Lee Napier, Lead Entity Coordinator
Lonnie Crumley, Streamworks
Eric Delvin, The Nature Conservancy
Nicole Hill, Cascade Land Conservancy

UPCOMING MEETINGS:

Wednesday, July 15	10 am – 2 pm	Port of Grays Harbor
Wednesday, August 19	10 am – 2 pm	Tentatively Ocean Shores Conference Room
Wednesday, September 16	Tentatively our first web meeting	

Director Nancy Allison welcomed everyone and asked that they introduce themselves.

Election of WCSSP Chair

Director Allison called for additional nominations for the Chair and Vice Chair positions. There were no further nominations.

Allison reported that she had talked with Jim Sellers, one of the two nominees, who said that, although he'd be happy to serve as Vice Chair, he would rather not serve as Chair because of other commitments he has at this time. So, she proposed that the group vote for Mark Swartout as Chair and Jim Sellers as Vice Chair by acclamation. She asked if there was any objection to electing Mark Swartout as Chair and Jim Sellers as Vice Chair. No one voiced an objection. Allison congratulated and thanked Mark Swartout for agreeing to serve as Chair, and there was a general round of applause.

Swartout wanted to clarify that, the way he sees it, once there is some definite form of organization with operating procedures in place, there will another election for Chair based on those procedures and the organizational structure. He's willing to serve during this interim phase of creating a more formal organization, but that there should be another election once that organizational structure has been decided on by the group.

Allison pointed out that it was agreed last month, as part of the decision to hold this election for Chair, that it would have a six month sunset provision during which time we would create a more formal organization. She reported that this is now reflected as a deliverable in our Scope of Work with the State.

WCSSP Scope of Work/ Contract for 2009-11

Allison started out by saying that she understood that there were some concerns which the group needed to discuss about the Scope of Work to be included as part of the Region's contract with the State for 2009-2011.

Phil Miller, representing the state Recreation and Conservation Office (RCO), provided some background information as follows (in italics): *The regional contract we're talking about here is the contract between RCO and WCSSP with Grays Harbor County as the fiscal agent. This is a separate contract from the four contracts with the individual Lead Entity Groups. This is one contract with two Scopes of Work (SOW): one is for about \$488,000 for the overall operation of the Region; the other is for \$100,000 for activities related to development of a Regional Plan. Miller noted that everyone was given the basic SOW last month and that there have been very few changes since then. However, there have been a few changes and some suggestions on the table currently.*

He confirmed that we can talk about all these changes and suggestions today, that in fact RCO expected to be considering changes for a few more days. But the timeframe from RCO's point of view is dependent on getting approval for the SOWs, so they can be input as part of the contract when it is entered into PRISM, RCO's contract management system. PRISM will then create all the necessary final forms of the contract to be signed by RCO's Director Kaleen Cottingham, then forwarded to Grays Harbor Board of Commissioners for approval and signature. RCO's aim has been to get the contracts signed by the State and to the fiscal agents by the end of June.

The reason to keep this process going as speedily as possible is that beginning July 1st, funds cannot be disbursed until a contract is fully executed. This doesn't mean that expenses can't be incurred during the interim; however, it does mean that there will be no reimbursement from the State for these expenses until the contract is in place.

Miller also wanted everyone to know that, beyond what we're talking about today, or what may come up in the next few days, there are three ways in which this contract can be changed and/or clarified in the future:

*1) Some people may be uncomfortable either now or in the future with the level of detail in the Contract or Scope of Work. The documents are fairly general. Miller said he would encourage the Partnership to put the details in the Work Plan, based on the SOW and Contract. **The details can be discussed and finalized in the Work Plan, and could include as much detail as the group feels is useful.***

*2) **The deliverables in SOW can be amended if, in the future, you think there's a need to do so. There is a process for amending deliverables.***

*3) If you are concerned about the language, please be aware that the introductory narratives included in the SOW and contract are stated in general terms. This general language is not controlling over disbursement of funds; it is the deliverables and the billing procedures outlined in the contract that are the controlling features of the contract. The deliverables create the milestones and accountability of the contract. That said, if there is anything about the text that is troubling to you, the group can at any time send RCO a letter, and **we can do an exchange of letters to clarify the language and these letters would formally be part of the contract file.***

Miller said that he wanted to outline these three mechanisms so that everyone knew that the contract and attached SOW are not set in concrete; they can be modified in the future. That is, once the contract is signed, there are ways of changing the contract if needs be.

With that said, he said we could discuss the suggestions and concerns that have come to his attention, as well as new ones.

Rich Osborne noted for the record that NPCLE did not think that the SOW should be approved at this meeting; they wanted time (which they felt they weren't given) to review it further before voting. He recognized, however, that approval of the SOW needed to occur within a couple days if at all possible so that contracts could be executed.

After discussion and with the understanding that the three methods listed above by Phil Miller could be used at any time to change and/or clarify items in the SOW/Contract, it was agreed by a vote of three "yes" (Lead Entity Groups - Quinault, Grays Harbor and Pacific) to one "no" (NPCLE) to proceed with finalizing the SOW/Contract so that it can be signed by the Grays Harbor County Commissioners at their July 6th meeting.

Miller noted that as long as the contracting process can move forward, NPCLE and its members can continue to review it and suggest changes for as long as they deem necessary. These changes would be considered by the larger group and could be executed via one of the three methods outlined previously.

Miller reiterated that there were still two or three days for Partnership participants to approach him or Nancy about changes they'd like to see made in the SOW/Contract. The SOW would then be

distributed to everyone for their final review. The contracting process would then only be slowed down if someone saw a red flag, a serious problem with something in the SOW.

The comments by Krueger and Gilman were discussed. Krueger said that her comments were, for the most part, simply changes in wording, not substantive changes, and therefore she was willing to forego them. Gilman's comments were reviewed one by one, with Miller voicing the changes he would make to the document to satisfy Gilman's concerns. At the end of this discussion, Allison asked if there were any objections to changes made in response to Gilman's comments? No one voiced an objection.

Due to a lack of time remaining at this business meeting, Ed Bowen's comments were not reviewed and responded to, but Miller assured him that they would be within the next 2 days.

Miller asked if everyone supported the plan as follows: *He and Allison receive comments and suggestions for two more days, and integrate responses to them into the current document. After two days, everyone will receive the "final" SOW, to which they can respond if they see any red flags (which would cause Miller to delay the process and resolve those problems). If he and Allison don't receive any "red flag" responses, he will proceed with the processes required to get the Regional Contract signed by both RCO and Grays Harbor County.* Although there was no formal vote at this point, it seemed that everyone understood and was in agreement with this plan to proceed.

Approval of May Meeting Summary

Allison asked if there were any objections to the May Meeting Summary, with corrections made, and Comments by Ed Bowen added at the end. No objection was voiced.

Annual Meeting Program

At 5 pm additional participants and members of the public joined the meeting as we recognized our first year: Josh Bachtell, Steve Bergen, Tom Bougher, Sara Crumb, Joe Durham, Neil Eldridge, Francis Estalilla, John and Jackie Farra, Joel Green, Curt Holt, Randy Lewis, Jerry and Doreen Lowe, and Omar Lupien, as well as speakers Steve Tharinger, Rachael Langen and Lauri Vigue.

The Annual Meeting portion of the meeting was kicked off with an introduction by Grays Harbor County Commissioner Terry Willis, after which SRFB Chair and Clallam County Commissioner Steve Tharinger outlined the development of salmon recovery efforts in Washington State. Director Nancy Allison then reviewed progress made during the past year as the Washington Coast Sustainable Salmon Partnership was forming, and Miles Batchelder did a slide presentation of interesting salmon recovery projects throughout the Region. Finally, there was a panel discussion and question-and-answer period concerning the move of the Lead Entity Program and the Governor's Salmon Recovery Office (GSRO) from the jurisdiction of Washington Dept of Fish and Wildlife (WDFW) to the Recreation and Conservation Office (RCO); the panel consisted of Rachael Langen, Deputy Director of RCO, Phil Miller of GSRO, and Lauri Vigue of WDFW.

Respectfully submitted,

Dana Dietz